

## How to Check-Out a Kindle eBook (including with Kindle Fire)

Note: It is best to start with your Kindle already connected to Wi-Fi. Your 3G connection does not work with library titles. If not connected to Wi-Fi, you must “Sync and Check for Items on your Kindle Menu” after you connect to Wi-Fi. If you have a Kindle without Wi-Fi, see directions on transferring eBooks by USB cable.

Using any Kindle with an Internet connection (including the **Kindle Fire**):

1. From your computer, go to [www.sedonalibrary.org](http://www.sedonalibrary.org). Under the **Find Books & More** dropdown menu select **eBooks and Audio Books**

2. Click on the icon:



3. On the left-hand column find the **Now Available: Library eBooks for Kindle** icon as shown to the left
4. Tip: you can limit the results to only show titles with copies available. Simply check the box and click Submit as shown below:

**Kindle Book**

Search within results:

Only show titles with copies available

5. Find a book in the Kindle Book format and click **Add to Cart**
6. Click **Proceed to Checkout**
7. Select your Library from the dropdown menu and type your Library Card number and Pin. Click **Login**
8. You *MAY* be given the option to select a Lending period other than 14 days. If so you can choose from 7, 14 to 21 days. Click **Confirm Checkout**
9. Select the **Get for Kindle** button that displays with your book; this will take you to the Amazon website
10. Sign in to your Amazon account
11. Choose your Kindle device in the **Deliver to:** drop down menu
12. Click the **Get library book** button to check out the book

If your Kindle is connected to Wi-Fi (on fourth generation **Kindle** [2011], **Kindle Touch**, **Kindle 3 Keyboard**), the eBook will download wirelessly to “Home” and you can start reading!

Note on **Kindle Fire**: Click the Gear Icon (upper right of screen) to open the tool bar and select “Sync.” The eBook will download wirelessly to “Home.” Touch the book icon to open.

## Transferring a Kindle eBook to the Kindle with a USB Cable

Although earlier Kindle models (original **Kindle** [2007], **Kindle2**, **Kindle DX**) do not have Wi-Fi, you can transfer Kindle Books from a PC to these Kindle models using a USB cable:

1. On a PC connected to the Internet, visit **amazon.com/manageyourkindle**
2. Under **Your Kindle Library**, you should see the Kindle eBook you checked out above
3. Click the **Actions** button for the book you want to transfer
4. Select **Download and transfer via USB**
5. Under **Which Kindle will you transfer to?** select your Kindle from the drop-down menu
6. Select **Download** and **Save** the file to a location that is easy to find again, such as the desktop
7. Connect your Kindle to your computer using the USB cable
8. Your Kindle will appear as an external USB drive on your PC
9. Move the download file into the **Documents** directory on the Kindle USB drive by clicking and dragging
10. You may have to eject your Kindle before the document appears in the Kindle home screen

## Library Lending info

- Note on Lending period: Kindle eBooks circulate for 2 weeks; however some titles will give you the option to set your Lending period (1 week, 2 weeks or 3 weeks).
- eBooks automatically return at the end of the Lending period (No late fines!).
- Check out up to 6 eBooks and Audio B.
- eBooks per card.
- Books may not be renewed. Check it out again.
- If an item is checked out, click **Place a Hold** to get on the wait list. When your hold is available, you will be notified by email. You will have 3 days to retrieve the hold.



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